

DIOCESE OF SCRANTON CATHOLIC SCHOOLS OFFICE

Technology Student Usage Agreement

**MUST SIGN EACH YEAR & RETURN TO SCHOOL OFFICE**

This document applies to all students enrolled in any Diocesan school during instruction in Pre-K through 12<sup>th</sup> grade regarding their G Suite Enterprise for Education accounts. All students enrolled in the Diocese of Scranton Catholic School System are expected to adhere to the following rules regarding the use of technology.

- Students are required to use **only** their G Suite Enterprise for Education accounts on all school-owned devices whether in school or at home.
- Students are required to use their G Suite for Enterprise for Education accounts on all personal devices when at school during school hours, if in a BYOD (bring your own device) environment.
- Students will never log in on a device (at home or in school) with another student's account information.
- Students are required to log out of their accounts before turning in a device at the end of class or the end of the day.
- If a previous student did not log out for some reason, students will immediately log that person out before using the device.
- Students will use only the apps, add-ons, extensions, platforms, and web sites approved by their teachers and administration.
- Students will report any issues regarding errors, "broken" links, or inappropriate content immediately to their teachers.
- Students will use only school approved backgrounds and avatar pictures. Schools have determined what kinds of images are approved in the Parent/Student Handbook which is required to be signed by all students and parent.

**Student/Parent Agreement**

Your signature below indicates your agreement to the terms, conditions, and consequences outlined above. Access to a school-owned device will not be granted to a student without this agreement on file.

Student Name:	Grade:
Student Signature:	Student ID*:
Parent Name:	
Parent Signature:	Date:

\* The student ID can be added later by school personnel.

Updated 2024