

## DIOCESE OF SCRANTON CATHOLIC SCHOOLS OFFICE

### Google Meet Student User Agreement

#### **MUST SIGN EACH YEAR & RETURN TO SCHOOL OFFICE**

Google Meet is part of our school's Google Workspace Enterprise for Education package. We want you to be aware of Google's privacy notice. Please review Google Meet for education's security and privacy notice Meet security and privacy for education - G Suite Admin Help. Our guidelines for student usage of Google Meet are below, as well as all details outlined in the Student Handbook.

- Students are only allowed to access their teacher's Google Meet sessions through their school provided Google accounts. No personal or family accounts will be permitted.
- All guidelines regarding student conduct are detailed in the students' school Student Handbook that must be signed by each student and parent.
- Students may blur their backgrounds or use a school-approved background during a Google Meet and will not change backgrounds during a session. Schools have determined what kinds of images are approved in the Student Handbook which is required to be signed by all students and parents.
- Students may not delete, change, or add any apps, Chrome extensions, or add-ons.
- Students should stay muted unless they are talking to reduce background noise. It is also recommended that students sit in a well-lit and quiet place.
- Parents and students are prohibited from allowing or using any "screen shots," still images, video or audio from any Google Meet in part or entirety for any reason. This is a serious violation of the privacy of everyone involved and anyone who disregards this policy will face disciplinary action.
- The tools we use are vetted by our faculty and administrators for data privacy and safety. We will be adding new tools as needed and are mindful of this important aspect. This document must be signed by the student and a custodial guardian (referred to as "parent/guardian" going forward) before the student can participate in online synchronous instruction.
- The parent/guardian consents for their student to use Google Meet as a digital learning platform.
- The parent/guardian consents for their student to be recorded in Google Meet as a participant in synchronous instruction as described above.

#### Student/Parent Agreement

Your signature below indicates your agreement to the terms, conditions, and consequences outlined above. Students will not be permitted to participate in Google Meet lessons without this completed form.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Updated 2024